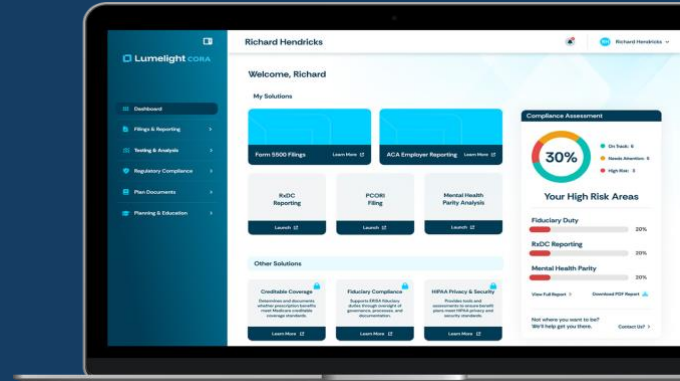


User Login

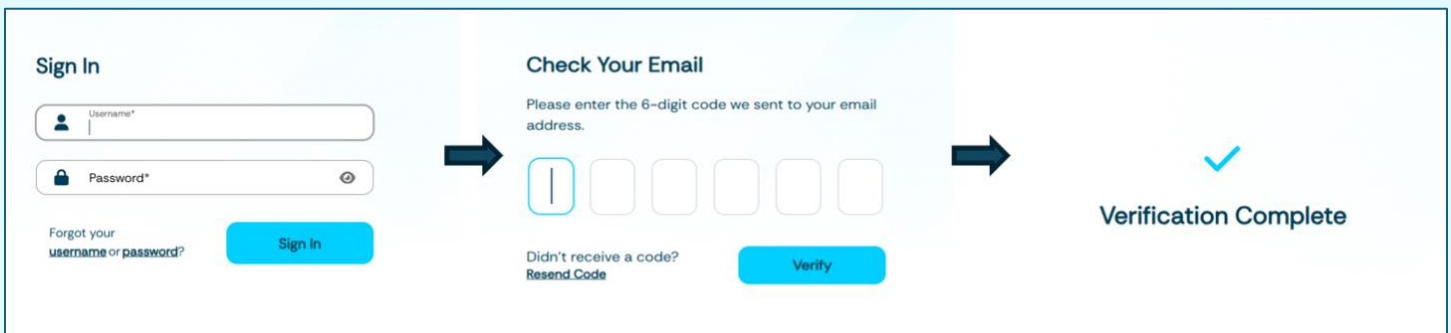
Quick Reference Guide Version 1.0

This Quick Reference Guide outlines the steps to securely access the CORA application, including user login, multi-factor authentication (MFA), password reset, and username recovery.



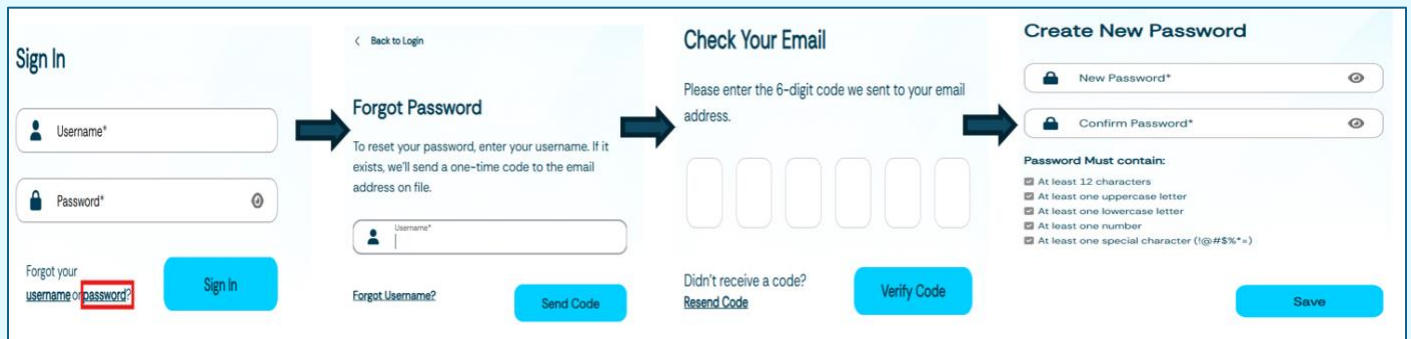
STEP 1: Login & Access via URL cora.lumelight.com

1. Enter username and password and select Sign In
2. Complete MFA using the 6-digit verification code
 - MFA is required once every 24 hours



STEP 2: Password Reset

1. Click on Forgot Password
2. Provide Username and click on send code
3. Enter 6-digit code and select Verify Code
4. Create and confirm a new password
 - Password requirements: 12+ characters, no leading/trailing spaces, at least one uppercase, lowercase, number, and special character

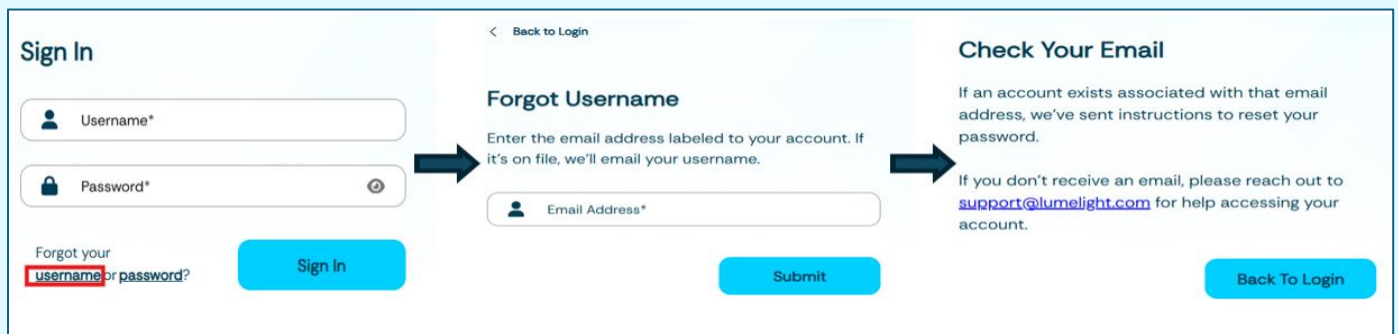


The diagram illustrates the Password Reset process flow through four stages:

- Sign In:** A form with fields for Username* and Password*. Below the fields, it says "Forgot your username or password?". A red box highlights "password". A blue "Sign In" button is at the bottom right.
- Forgot Password:** A form with a "Back to Login" link at the top left. The title is "Forgot Password". The text says "To reset your password, enter your username. If it exists, we'll send a one-time code to the email address on file." There is a Username* field and a "Forgot Username?" link. A blue "Send Code" button is at the bottom right.
- Check Your Email:** A form with a "Back to Login" link at the top left. The title is "Check Your Email". The text says "Please enter the 6-digit code we sent to your email address." There are six empty boxes for the code. Below them is a "Didn't receive a code? Resend Code" link. A blue "Verify Code" button is at the bottom right.
- Create New Password:** A form with a "Back to Login" link at the top left. The title is "Create New Password". There are two fields: "New Password*" and "Confirm Password*", both with eye icons. Below them, it says "Password Must contain:" followed by four checkboxes: "At least 12 characters", "At least one uppercase letter", "At least one lowercase letter", and "At least one number". A blue "Save" button is at the bottom right.

STEP 3: Username Reset/Recover

1. Click on Forgot Username
2. Provide email address and click on submit
 - Username will be provided in the email



The diagram illustrates the Username Reset/Recover process flow through three stages:

- Sign In:** A form with fields for Username* and Password*. Below the fields, it says "Forgot your username or password?". A red box highlights "username". A blue "Sign In" button is at the bottom right.
- Forgot Username:** A form with a "Back to Login" link at the top left. The title is "Forgot Username". The text says "Enter the email address labeled to your account. If it's on file, we'll email your username." There is an Email Address* field. A blue "Submit" button is at the bottom right.
- Check Your Email:** A form with a "Back to Login" link at the top left. The title is "Check Your Email". The text says "If an account exists associated with that email address, we've sent instructions to reset your password." Below that, it says "If you don't receive an email, please reach out to support@lumelight.com for help accessing your account." A blue "Back To Login" button is at the bottom right.